



## 2005 Pavilion Rental Agreement

**Option 1: Rental of pavilion space only.**

\$150.00 for first four hours and \$25.00 for each additional hour.  
Rental party will be responsible for clean-up following event.

**Option 2: Rental of pavilion space when food purchased from Cherry Oaks.**

\$50.00 for first four hours and \$25 for each additional hour.  
All food and beverages will be provided by Cherry Oaks.  
Minimum of 25 people required.

**Option 3:** The pavilion will always be made available to groups (any size) of golfers at no charge. The provisions below will apply. The Cherry Oaks Tournament Agreement may also apply to groups of 36 or more.

Event Name: \_\_\_\_\_ Number of People: \_\_\_\_\_

Event Coordinator: \_\_\_\_\_ Home Phone: \_\_\_\_\_

Work Phone: \_\_\_\_\_ Cell Phone: \_\_\_\_\_ Fax Number: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

Email Address: \_\_\_\_\_ Event Date Requested: \_\_\_\_\_

Event Start Time Requested: \_\_\_\_\_ Estimated End Time: \_\_\_\_\_

Will the drinks be provided by the event or will there be a cash bar?                      Yes                      No

Will there be a golf event scheduled in conjunction with this event?                      Yes                      No

Please Check Services Desired:

- Registration Table
- Food provided by Cherry Oaks
- Food provided by an outside agency (Subject to \$1.00 per person surcharge)
- DJ Service (additional fee required)
- Video Equipment (additional fee required)
- Photography (additional fee required)
- Personalized or Event Logo Items (additional fee required)
- Printing of Event Sponsorship Signs or Banners (additional fee required)

Other, Please Specify: \_\_\_\_\_

Please Use the space below for notes and/or instructions regarding your event.

---

---

**Beverages**

All beverages (alcoholic and non-alcoholic) must be purchased from Cherry Oaks. State law prohibits alcoholic beverages on the premises that were not purchased through Cherry Oaks.

**Food**

Cherry Oaks offers many different food menu choices and we would be happy to customize a menu for you. Attached are some choices. In the event you choose to use a catering service or bring in pre prepared food, there will be a \$1.00 per person surcharge. In this instance, Cherry Oaks will not be responsible for napkins, utensils, plates or the like.

**Liability**

The event coordinator shall be responsible for any and all damages to any equipment, building or golf course property.

**Inclement Weather and Uncontrollable Events**

In the event of inclement weather and/or other uncontrollable events, Cherry Oaks reserves the right to deal with each event as an independent event. Cherry Oaks reserves the right to make "on the spot" judgment calls in dealing with the given situation. The Golf Professional and/or his staff will make every effort to reschedule or rectify the situation in an equitable manner.

**Final Arrangements**

Tournaments receive priority in use of pavilion. Reservations accepted no earlier than 30 days in advance. Hours of pavilion use is same as Cherry Oaks hours of operation. Maximum 150 people use of pavilion.

Once the event date and times are secured, the event coordinator or representative should make periodic contact with the Golf Professional to finalize all details of the event.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Jim Elliott – Golf Professional/Manager  
Cherry Oaks Golf Course  
1119 N. Main  
Cheney KS 67025  
(316) 540.0133 Phone  
(316) 542.0057 Fax  
Email: jimelliott@cheneyks.org