

# CITY OF CHENEY

## MINUTES OF THE REGULAR CITY COUNCIL MEETING

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131 N MAIN ST  
COUNCIL CHAMBERS, CITY HALL  
January 9, 2020; 7:00 P.M.

### HONORABLE MAYOR BALL AND MEMBERS OF THE COUNCIL

#### MEMBERS PRESENT

Mayor Philip Mize called the meeting to order at 7:00 pm. Council members Kassie Gile, Greg Kampling, Ryan Graf, Greg Williams, and Jeff Albers were present. Staff present were City Administrator Danielle Young, City Attorney Austin Parker, Police Chief Ken Winter, Asst. Maintenance Superintendent/Asst. Fire Chief Gerald Peitz, and Director of Golf Kevin Fowler. Guests present were Sam Jack and Melanie Block.

#### PLEDGE OF ALLEGIANCE TO THE AMERICAN FLAG

#### DETERMINE AGENDA ADDITIONS - none

#### CONSENT AGENDA

All matters listed on the Consent Agenda are considered one motion and will be enacted by one motion. There will be no separate discussion on these items. If discussion is desired, that item will be removed from the Consent Agenda and will be considered separately.

- a) Approve bills list.
- b) Approval of minutes for the December 12, 2019 City Council meeting
- c) Demolition Permit- 529 N Marshall- Foley Construction
- d) Demolition Permit- 528 N Adams- Foley Construction
- e) Electrical Permit- 915 N Filmore Lot 28- Tracy Electric
- f) Electrical Permit- 915 N Filmore Lot 32- Tracy Electric
- g) Electrical Permit- 915 N Filmore Lot 26- Tracy Electric
- h) Electrical Permit- 915 N Filmore Lot 30- Tracy Electric
- i) Mechanical Permit- 1119 N Main (B)- Becker Bros
- j) Mechanical Permit- 1119 N Main (A)- Becker Bros
- k) Shed Permit- 436 E Teal Ln- Greg Tackett

Council member Jeff Albers moved to adopt the Consent Agenda as listed.  
Council member Greg Kampling seconded the motion. Motion carried unanimously.

**PUBLIC AGENDA** (Please limit comments to 5 minutes) No one spoke during the Public Agenda.

#### OLD BUSINESS

#### NEW BUSINESS

#### CONSIDERATION OF ANNUAL RENEWAL OF SCHWAB-EATON ENGINEERING SERVICES

Schwab-Eaton has acted as the City's engineer for several years now. They have presented a renewal contract for 2020. Hourly rates increased on the new agreement in the range of \$5-\$15/hour.

Council member Greg Williams moved to approve the renewal contract for engineering services from Schwab-Eaton, P.A. for 2020.

Council member Kassie Gile seconded the motion. Motion carried unanimously.

**CONSIDERATION OF AN AGREEMENT WITH GEORGE, BOWERMAN & NOEL P.A. TO PERFORM THE YEAR ENDING 2019 CITY OF CHENEY AUDIT**

George, Bowerman & Noel have conducted financial audits of the City's financial statements for the last several years. Staff is very comfortable with this firm and the accountants conducting the audit. Staff recommends continuing this relationship and approving the letter of engagement. Council asked if the 2018 Audit had been completed. Young reported that they were working on it, but it was not finished yet. Council didn't think it was right that we had to wait so long in the year for the Audit to be completed.

Council member Jeff Albers moved to approve the letter of engagement with George, Bowerman & Noel for a fee not to exceed \$9,900.00 plus out of pocket expense with the condition for the 2019 audit to be completed by June 30th, 2020.

Council member Kassie Gile seconded the motion. Motion carried unanimously.

**CONSIDERATION OF RESOLUTION #300-2020 REQUESTING THE KANSAS DIRECTOR OF ACCOUNTS AND REPORTS TO WAIVE THE STATUTORY REQUIREMENTS OF USING GENERALLY ACCEPTED ACCOUNTING PRINCIPLES FOR THE CITY OF CHENEY**

This Resolution exempts the City of Cheney from the statutory requirement of using Generally Accepted Accounting Principles. In recent years, Cities have been under increasing burden to account for assets that have no actual market value. And while these things do not have a fair market value, they still are required to be in conformance with GAAP. Therefore, smaller municipalities in Kansas have opted to go with another form of cash basis of accounting that is in conformance with Kansas's law. (Requirements of K.S.A. 75-1120a (a))

Council member Greg Kampling moved to approve Resolution 300-2020 requesting the Kansas Director of Accounts and Reports to waive the statutory requirements of using generally accepted accounting principles for the City of Cheney, Kansas.

Council member Greg Williams seconded the motion. Motion carried unanimously.

**CONSIDERATION OF 2020 SIDEWALK INSTALLATION/REPLACEMENT PROGRAM**

The 2020 budget contains \$10,000 for sidewalk and curb ramp improvements. The policy was established in 2005. In 2018, the program increased the grant from \$500 to \$750 per homeowner to replace sidewalks with up to \$5,000 allocated for homeowners to repair sidewalk. The 2020 policy presented did not have any changes from 2019. Council member Albers asked what changes we could make for more people to take advantage since only 1 person received grant reimbursement in 2019. Council discussed changing the policy to try and give additional funds to property owners as they would like to see the funds utilized. Kampling suggested reimbursing 2/3 of the cost instead of 50%.

Young stated they could do a minimum of \$500 with a max up to \$750 per frontage, with the amount between \$500 and \$750 being reimbursed at 50%. It was mentioned to include an estimated potential cost amount to the property owners in the letter and to publicize it in the quarterly newsletter.

Council member Jeff Albers moved to approve the 2020 sidewalk replacement program changing the policy to include a minimum reimbursement at \$500 with a max up to \$750 per frontage, with the amount between \$500 and \$750 being reimbursed at 50%.

Council member Greg Kampling seconded the motion. Motion carried unanimously.

**CONSIDERATION OF 2020 MEMBERSHIP DUES FOR SCAC AND WAMPO**

Council member Ryan Graf moved to continue 2020 memberships with SCAC for \$150 and WAMPO for \$202.

Council member Jeff Albers seconded the motion. Motion carried unanimously.

**CONSIDERATION OF PURCHASING 2020 CHEVY TAHOE**

Chief Winter explained last month that production on the 2020 Tahoe's was affected by the GM strike so it was difficult to find an available Tahoe to purchase from a dealership. A 2020 Black Chevy Tahoe is

available from SERV in the amount of \$44,848.05, which is split for \$8,205 in upfitting costs and \$36,643.05 for the 2020 Tahoe. This vehicle would replace the 2017 Ford Explorer that was purchased in 2017 for \$29,095.82 + \$4,910 in upfitting costs. Mt Hope Police Department would like to purchase the 2017 Explorer for \$22,000.

Chief Winter discussed the change over from the Crown Vic and explained that the police chief and maintenance department used to do the upfitting of the vehicles, but started hiring SERV to upfit the vehicles a few years ago. The last Crown Vic in 2011 was traded in for \$2,500 and the first Explorer was traded in at \$14,000. Chief reminded them that the City had a car on order in the fall, but the car order was cancelled and a Tahoe could not be found. SERV has the only 2020 Tahoe available. The Ford Explorer's have reported some issues. The difference in price is \$343.05 in the car, \$45 in lights, \$1,650 in storage box.

Council member Jeff Albers moved to approve the purchase of the 2020 Chevy Tahoe for the Cheney Police Department from SERV in the amount of \$44,848.05.

Council member Ryan Graf seconded the motion. Motion carried unanimously.

Council member Jeff Albers moved to declare the 2017 Ford Explorer as surplus and sell it in the amount of \$22,000 to Mt. Hope Police Department.

Council member Kassie Gile seconded the motion. Motion carried unanimously.

#### **CONSIDERATION OF FACILITY USE AGREEMENT WITH HERMES HEALTHCARE**

A new facility use agreement was presented by Hermes Healthcare to operate a foot care clinic at the Senior Center every 9 weeks. This is a new agreement to an existing service.

Council member Greg Kampling moved to approve the agreement.

Council member Kassie Gile seconded the motion. Motion carried unanimously.

#### **CONSIDERATION OF PURCHASING DRIVING RANGE MATS**

Fowler reported that the original driving range mats were purchased with sponsorships in March 2013 and had an estimated life of 3-5 years. 12 mats were installed for use by tournaments, high schools and when conditions are wet. The original project was covered by sponsorships. Kevin Fowler will be attending the PGA show at the end of the month where he plans to talk to vendors and make a purchase at the show for the new driving range mats. Fowler estimated the expense to be \$2700-\$4600 plus shipping. There are 3 sponsorships that are no longer in business and Fowler will ask for new sponsorships and offer the old mats for sale.

Council member Greg Kampling moved to spend up to \$3500 to purchase new driving range mats.

Council member Greg Williams seconded the motion. Motion carried unanimously.

#### **POLICE REPORT**

Chief Winter reviewed the year-end report and showed how the calls have increased each year. Winter reported that the COPS grant is now open. It has been discussed to apply for the grant to hire a 6th full-time police officer. The grant would fund up to \$125,000 with a 25% match and covers wages, benefits, and equipment for new person to be hired. The police department intends to apply for the grant and will follow up with the School about the possibility of utilizing the person as an SRO. The grant funds the hiring of someone for 3 years and after the 3 years the individual can be laid off or kept on staff. Council member Albers discussed the three years would give time for the City to budget to keep the officer after 3 years.

Winter also reported that the Police Department had received a grant for an intoxilyzer in the Police Station.

#### **FIRE REPORT**

Assistant Fire Chief Gerald Peitz reported that Fire and Medical calls have been consistent, but they have seen an increase of more mutual aid calls. There has been discussion about going to electronic reporting vs. paper reports for calls, which would require having a tablet on calls and would allow employees to

have patient information available with call history. There are still issues to work out because it was found that if the call info is shared with Sedgwick County then Cheney Fire loses that call info.

### **MAINTENANCE REPORT**

Assistant Superintendent Gerald Peitz reviewed the year-end report. At the end of December, the City switched from Oneok to Black Hills for purchasing natural gas. Black Hills' gas is already odorized and the city was able to sell the excess odorant to the City of Augusta.

St. Rose Catholic Church is building a new church and are interested in hooking up to City water utilities. Peitz explained that a dry fire hydrant is located near the church already and to utilize the hydrant someone would have to kick on the city's wells.

The City will look at adding a soft start on the wells to maintain the levels in the water tower. This would then allow the church to hook up to the City's water supply. We will discuss having the church help cover the cost of the pumps to make the hydrant live once bids are received. The City may be able to hook up other customers along the water line.

Peitz stated they have been having issues at the sewer lift station with high levels.

### **GOLF COURSE REPORT**

Director of Golf Kevin Fowler Stated that golf rounds ended up being down for 2019, but revenues increased \$42,000. Fowler reviewed his year-end report and stated they had reviewed the beer sales for 2019 since they started carrying additional beer after the CMB law increased from 3.2 to 6%. They have adjusted beer prices for 2020 to account for the premium brands they are now carrying.

Progress is coming along on the restrooms as they now have shingles and the bricks have been delivered. They are still working with Evergy to get electricity to the north restroom.

### **ADMINISTRATOR'S REPORT**

Young reported that Bluestem Pipeline had withdrawn their request for a permanent access road to their pipeline along our sewer plan road.

Young has been contacting Southwind Properties for the past month to pay their past due Special Assessments in the amount of \$20,214.30 on 48 lots at the Back Nine. Young asked Council is they would like to issue a demand letter stating a draw on their letter of credit will be made if payment hasn't been received before the next Council meeting.

Council member Greg Kampling moved to send a demand letter to Southwind Properties for payment of past due specials or a draw will be made on the Letter of Credit.

Council member Jeff Albers seconded the motion. Motion carried unanimously.

Young mentioned that the website the City has been posting their job openings to, HRE Partners, is going away in February. A new website is being created for cities to use, but there will be a \$1320 annual charge. The State also has a website available for free called KansasWorks. The City plans to utilize the free website, but may look to switch to the new site at a later date.

Young reviewed 2019 Year end Revenue and Expense Reports and reported that over General Fund Revenues were up \$55,000. General Fund expenditures showed an increase of \$74,000, but that increase was due to an increase of \$134,000. Revenue and Expenditures in the Water Fund remained constant from 2018. The Sewer fund saw a slight increase in revenues from the sewer rate adjustment earlier in the year and expenses showed a decrease because the bond payment was not made from the sewer fund in 2019. The Gas fund showed an increase in Revenues and Expenditures because the billed volume increased 12,600 units and an additional \$15,000 was transferred into the Gas Reserve Fund in 2019 compared to 2018. The Golf Course showed revenues increased by 3.4% with Expenditures only increasing by .8%.

### **ATTORNEY'S ITEMS**

Attorney Parker had nothing to report.

### **MAYOR'S ITEMS**

Mayor Philip Mize asked if the school zone light was working on 6th Ave.

**COUNCIL ITEMS**

Council member Greg Williams asked if there had been any complaints about the lights at the pipeline company on Old 54.

Council member Jeff Albers asked about the amount of Sheriff's officers sitting off of Lake Road over the past week. Chief Winter reported they had been working interdiction.

Council member Kassie Gile had nothing to report.

Council member Ryan Graf had nothing to report.

Council member Greg Kampling asked about alley maintenance. Young stated the City does not have a code relating to their alleys, nor do many of the other cities, but she has been working on a code to address some issues.

**ADJOURN**

Council member Greg Williams moved to adjourn at 8:48 p.m.

Council member Ryan Graf seconded the motion. Motion carried unanimously.

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Mayor Philip Mize

(Seal)

Attest:

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Danielle Young, City Clerk/Admin